

1. **APPROVAL OF MINUTES:** Approval of the minutes form the March 23, 2015, Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

2. **BUDGET AMENDMENT:** To consider and act upon budget amendments for the 2014-2015 fiscal year. [Hood]

MOTION was made by Commissioner Church: I move we approve the budget amendments for the 2014-2015 fiscal year.

SECOND was made by Judge Tanner

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of Vouchers processed by the County Auditor's office for the period of March 18 through April 8, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 161391-161712 and wire #527-536 in the total amount of \$2,470,676.80.

MOTION was made by Commissioner Vaughn: I move that we approve the Vouchers as noted by the County Judge for the period of March 18 through April 8, 2015.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

4. **QUARTERLY BUDGET COMPARISON:** To recognize the 2nd quarter comparison report for FY14 and FY15. [Hood]

The Quarterly Budget Comparison report was so recognized.

See Documentation

5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

6. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland]

Kay Holland, Human Resources Director, gave a TimeClock Plus report to Commissioners' Court.

7. **INSURANCE ADVISORY COMMITTEE:** To consider and act upon the recommendation of the Insurance Advisory Committee to adopt resolution option #2 in response to the Affordable Care Act (ACA) maximum out of pocket requirement resulting in a synchronized plan and benefit year, pro-rated deductible and reimbursement as stated in Texas Association of Counties correspondence dated 4/2/15. [Insurance Advisory Committee]

Kay Holland, Human Resources Director, gave an Insurance Advisory Committee recommendation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we accept the 2nd option and that TAC pay \$187 on those individuals who have reached the \$563.00 deductible.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **COUNTY & DISTRICT CLERKS' ASSOCIATION OF TEXAS:** To recognize the Certificate of Completion Awarded to Caroline Woodburn for completing the required 20 hours of continuing education for 2014 as prescribed in Section 51.605 of the Texas Government Code. [Woodburn]

A Certificate of Completion for Caroline Woodburn was so recognized.

See Documentation

9. **BUDGET CALENDAR FY16:** To recognize the proposed budget calendar for FY16. [Hood]

The proposed budget calendar for FY16 was so recognized.

See Documentation

10. **TAX OFFICE:** To consider and act upon a tax refund for over-payment of taxes. [Aylor, Hood]

This item was inadvertently put on the agenda. No action was taken on item.

11. **CONTRACT-DETENTION CENTER-PSYCHIATRIC SERVICES:** To approve the contract for psychiatric services for inmates in the Detention Center. (*Comment:* This is a budgeted item. Commissioners' Court approval of the contract is required since the Sheriff lacks authority to enter into a binding contract.) [Kemp]

MOTION was made by Judge Tanner: I make a motion to approve the contract for psychiatric services at the Detention Center.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **BURN BAN:** To consider and act upon imposing a burn ban for a period not to exceed ninety (90) days due to dry conditions. [Kemp]

Pat Fitzpatrick, Fire/Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we impose a Potter County burn ban for a period not to exceed ninety (90) days.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **FIRE STATION PROJECT:** To hear a report from Parkhill, Smith & Cooper, Inc., (Engineering and Architectural Firm), concerning the 50% construction documents and to take any action necessary. [Head, Fitzpatrick, Carroway]

Nichole Carroway, Parkhill, Smith & Cooper, Inc., gave an explanation to Commissioners' Court.

Mike Head, Facilities Maintenance Director, and Pat Fitzpatrick, Fire/Rescue came before Commissioners' Court.

No action was taken on this item.

See Documentation

14. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]

Jarrett Atkinson, City Manager, City of Amarillo, gave an LGC update and gave a video presentation to Commissioners' Court.

- 15. FORMAL PROPOSAL RENEWAL:** To consider and act upon renewing Formal Proposal #1032-11 Independent Auditor Services for an additional one year term from 6/1/2015 through 5/31/2016. Term extension and pricing is as outlined in the original proposal. [Harder, Hood]

MOTION was made by Commissioner Murguia: I make a motion to approve Formal Proposal #1032-11 Independent Auditor Services for an additional one year term from 6/1/2015 through 5/31/16.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 16. FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid 1087-14 Painting and Surface Refinish Services for an additional one year term from 5/1/2015 through 4/20/2016. Pricing is unchanged from the previous contract term. [Harder]

MOTION was made by Commissioner Vaughn: I move that we renew the Formal Bid #1087-14 Painting and Surface Refinish Services for an additional one year term from 5/1/2015 through 4/20/2016. Pricing is unchanged from the previous contract term.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 17. SURPLUS PROPERTY AUCTION:** To consider and act upon approving the attached list of surplus property items that are no longer useable to be sold at auction. [Harder]

MOTION was made by Commissioner Murguia: I make a motion that we approve the proposed list of surplus property items no longer useable to be sold at auction.

SECOND was made by Judge Tanner.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 18. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

ROAD AND BRIDGE: The employment of Roy "Sandy" Burkham as Road Maintenance Tech effective April 13, 2015. [Reavis]

MOTION was made by Commissioner Vaughn: I move that we approve the employment of Roy "Sandy" Burkham as Road Maintenance Tech effective April 13th of this year.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 19. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

No County Projects report was given.

- 20. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No Executive Session was held.

- 21. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 479 (84 females, none in Childress) was given by Judge Tanner.

- 22. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

- 23. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

The next Commissioners' Court meeting, April 27, 2015, will be held in the Santa Fe Building, Auditorium, for the hosting of Government Day.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, April 27, 2015, in the Santa Fe Building, Auditorium, 900 S. Polk, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.
Signed this the 13th day of April, 2015.

Julie Smith, Potter County Clerk
By: Stephnie Menke, Deputy